AFO 446 – Borrower import report
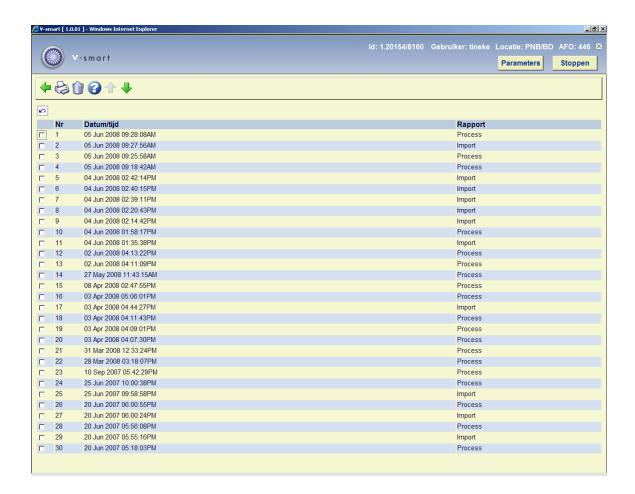
446.1 Introduction

With this AFO you can produce reports on borrower importing done via AFO441 – 442.

You can:

- Produce a summary report from AFO441 Import Borrower Data showing the number of New , Updated, and Deleted records loading to the intermediate file. Show the Total of all borrowers processed.

- From AFO 442 Process Borrower Import Data show each borrower barcode loaded with the action being taken. Update, New, Delete.

446.2 Generating reports

Choosing this AFO displays the list of reports by date and time. The system shows the newest import first.

Options on the screen

Print report: select a report and then this option to print the selected report. The system will switch to the standard screen for generating output.

Delete report: select a report and then this option to delete the selected report. The system will prompt for confirmation.

Sample reports

Explanation of the AFO441 Import borrower data report

- First line shows: Date – time of Import.

- Summary

  - Unknown A. Shows the number of unknown record types in the import. The 'A" is the unknown record type.

  - Updated. Shows the number of record type 'M''s in the import.

- New. Shows the number of record type 'N''s in the import.

- Deleted. Shows the number of record type 'S' in the import.

- Total. Shows the total number of records in the import.

Example of the AFO441 Import borrower data report


```
f2289.txt - Notepad
File  Edit  Format  View  Help

                 Borrower  Import  Report

11 Aug 2006 - 03:51:15PM    / Import

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              Summary
              Unknown A                        1
              Updated                          2
              New                             10
              Deleted                         11
              ================================
              Total                           24

----------------------------------------------------
```

- Summary

  - Unknown A -   Record type of 'A' or anything other unknown type.

  - Updated -   Record type of 'M'.

  - New -   Record type of 'N'.

  - Deleted -   Record type of 'S'.

Example of the AFO442 Process Import borrower data report

```
f2290.txt - Notepad
File  Edit  Format  View  Help

                    Borrower Import Report

11 Aug 2006 - 03:51:32PM    / Process

*Note: UPDATE [Group name]: Field Name - UPPERCASE=New Data, lowercase=Replaced Data
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     1    399997610               UPDATE, [Home Address]:place/city/town, department, line 4, county/state/province,
                                  use from, use until, [Address 2]:place/city/town, use from, use until,
                                  [Business address]:email, street, use from, use until, postcode,
                                  [Membership fee]:expiry date, temporary stop end, temporary stop start,
                                  [Local fields]:optional field 2, optional field 4
     2    399997611               UPDATE, [Home Address]:discipline, line 2, [Address 2]:street,
                                  [Membership fee]:expiry date
     3    399997681               NEW
     4    399997682               NEW
     5    399997691               NEW
     6    399997692               NEW
     7    399997693               NEW
     8    399997694               NEW
     9    399997695               NEW
    10    399997696               NEW
    11    399997697               NEW
    12    399997698               NEW
    13    399997699               NEW
    14    399997681               DELETE
    15    399997688               DELETE   Not found
    16    399997691               DELETE
    17    399997692               DELETE
    18    399997693               DELETE
    19    399997694               DELETE
    20    399997695               DELETE
    21    399997696               DELETE
    22    399997697               DELETE
    23    399997698               DELETE
    24    399997699               DELETE

          Summary
          Updated                    2
          New                       11
          Deleted                   10
          Delete not found           1
          ================================
          Total                     24
----------------------------------------------------------------------------------------
```

Report shows the borrower barcodes processed.

If it is an Update it shows the Group name in square brackets [Home Address] with the description of the field that was updated. If the field description is in upper case then it is new data. If lower case it is replaced data.

The borrower barcodes that do not update information are not listed in detail. Only the total number of unchanged borrowers is reported.

- Summary of the statistics

    - Updated. Shows the number of update records processed.

    - New. Shows the number of new records processed.

    - Deleted. Shows the number of records deleted processed.

    - Update not found. Shows the number of borrower updates that could not be found.

    - New duplicate found. Shows the number of new records for which a match could be found, but it was not the same borrower. Record not added.

- Delete not found. Shows the number of records to be deleted where the borrower could not be found.

- Unchanged. Shows the number of updates that did not change the borrower record.

- Total. Shows the total number of records in the import.

- **Document control - Change History**

Version	Date	Change description	Author
1.0	June 2008	creation	